



**Kestrel Mead Primary Academy**

**Infant Building:**  
Maidenwell Avenue  
Leicester | LE5 1TG

**Junior Building:**  
Mundesley Road  
Leicester | LE5 1WE

t. 0116 246 1732  
e. office@kestrel-tmet.uk  
w. www.kestrel-tmet.uk

**Principal:** Mrs Z Simpson

10<sup>th</sup> July 2020

Dear Parents/Carer

As we approach the end of term we can share some key bits of information with you, ready for next term.

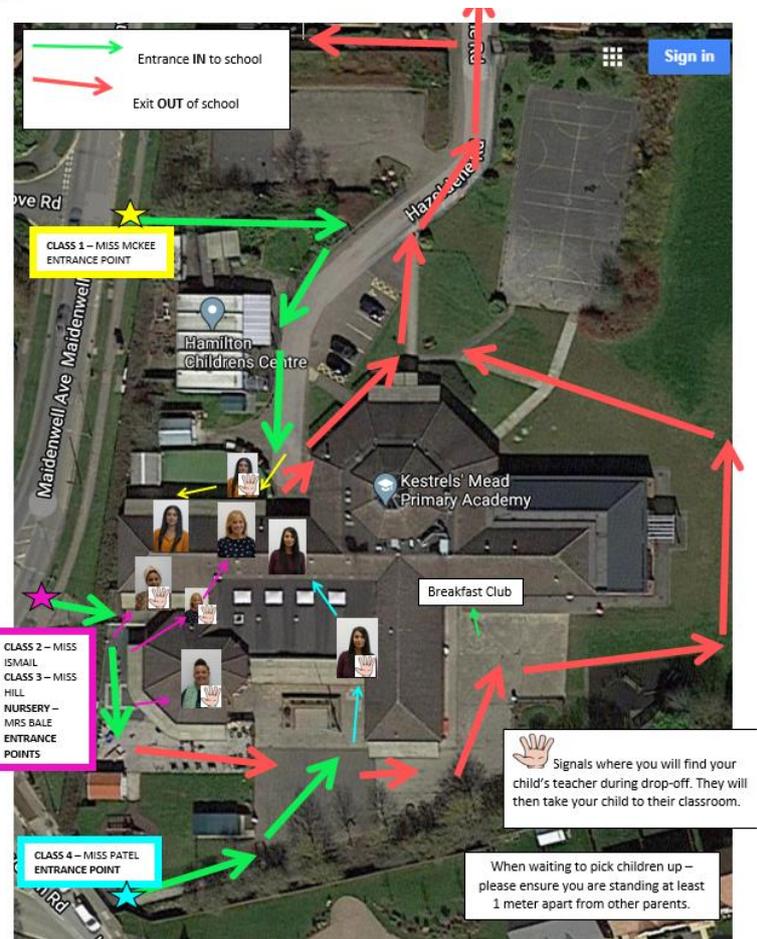
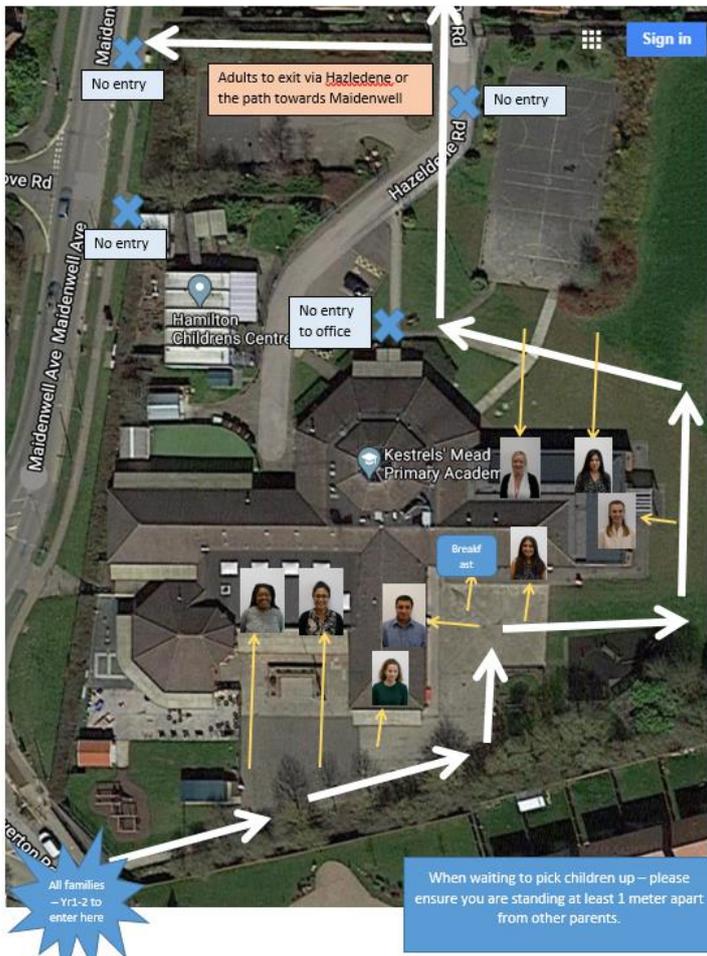
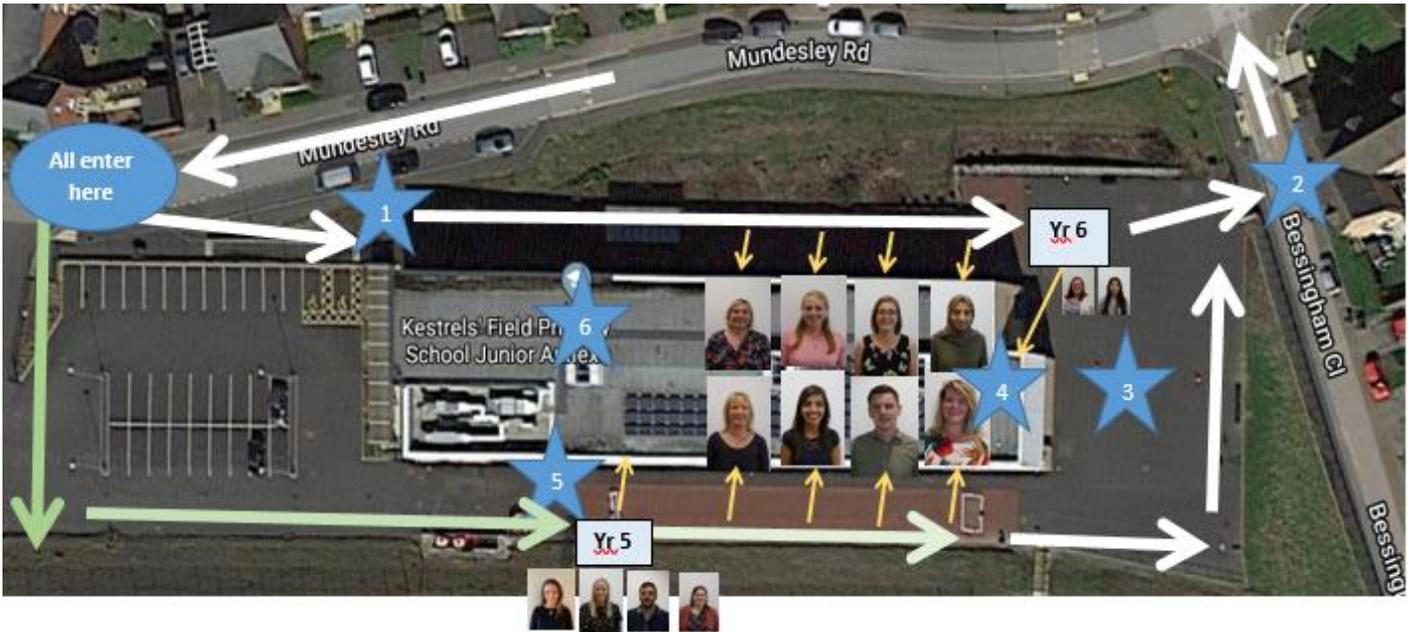
**For Year 1-6** (Reception and Nursery timetable has been communicated separately)

Monday 24 <sup>th</sup> August	Tuesday 25 <sup>th</sup> August	Wednesday 26 <sup>th</sup> August	Thursday 27 <sup>th</sup> August	Friday 28 <sup>th</sup> August
TEACHER INSET DAY	TEACHER INSET DAY	School closure days – focusing around making the school COVID secure, reviewing risk assessments, inducting staff to new models of working following updated guidance.		
Monday 31 <sup>st</sup> August Bank Holiday	Tuesday 1 <sup>st</sup> September	Wednesday 2 <sup>nd</sup> September	Thursday 3 <sup>rd</sup> September	Friday 4 <sup>th</sup> September
	<p>Partial opening week to allow time for transition activities and assessment in smaller groups. This will inform the recovery curriculum and provide wellbeing support for the children.</p> <p>Children will be invited into the school for one day this week to spend time with their teacher, in a group of between 5 and 7 children, before full classes return. Your child's allocated day will be communicated via email.</p>			
Monday 7 <sup>th</sup> September				
All classes back				

**Timings of the school day - Please do not enter the school site before or after your allocated time.** If you have children at both sites – aim to be at the start of the drop off point at the infants and then you will make the end of the drop off point at the juniors.

	Reception and Nursery	Year1	Year2	Year3	Year4	Year5	Year6
<b>DROP OFF</b>	This will be communicated separately after transition weeks	8.20-8.30	8.30-8.40	8.40-8.50	8.50-9.00	8.40-8.50	8.50-9.00
<b>PICK UP</b>		2.50-3	3-3.10	3.10-3.20	3.20-3.30	3.10-3.20	3.20-3.30
	Must be accompanied by an adult over the age of 16. Please limit the amount of people on the school grounds to only one adult (and siblings) where possible.					Can walk or bike to and from school understanding and adhering to social distancing.	

**Drop off and pick up visual – one way system that must be followed – JUNIOR SITE**



**Drop off and pick up visual – one way system that must be followed – INFANT SITE**

## School Uniform

School uniform is a red sweatshirt or cardigan, white t-shirt or blouse and black or grey skirt, trousers or pinafore. Our child's shoes must be BLACK and non branded. For PE, your child will need: a white t-shirt, black shorts, an outdoor tracksuit for winter, plimsoles for nursery & reception and trainers if they are in year 1-6. Uniform, school bags and other merchandise with the Kestrel Mead logo can be purchased online at <https://myclothing.com/>

## Milk

If your child is Under 5 and/or receives a Free School Meal they will be entitled to free milk. If you would like your child to join the paid milk scheme please register on [www.coolmilk.com](http://www.coolmilk.com). We will start the milk scheme from 7<sup>th</sup> September 2020.

## Lunches

During the initial reopening in the first Autumn half-term (up to the October half-term), hot meals **will not** be available to minimise movement and establish safe routines with the children. As such, all children **will enjoy a packed lunch either from home or school.**

**Reception to Year 2** - We will contact parents in the week beginning 24<sup>th</sup> August to confirm whether you wish to provide your own packed lunch or wish for school to provide this. Please remember that you are entitled to UIFSM and this will be free of charge to you.

### **Year 3 – 6 - PAID SCHOOL DINNER CHILDREN AND THOSE ENTITLED TO FSM**

Due to school not providing hot meals we will make contact with the parents of these children week beginning 24<sup>th</sup> August, to confirm your decision as you may wish to opt out of paid OR school dinners during this time to provide your own packed lunch. Paid lunches remain at £2.00 per day and we will update school money to reflect your decision. Children entitled to FSM - there is no cost to you.

Those who are already on our registers as packed lunches we will not contact.

All children will eat in their classrooms to minimise movement around the school and use of communal areas.

## Medical conditions

Inhalers and Epipens must be provided on the first day in a clearly labelled bag, these will stay in school.

If medical conditions have changed you must email the office, who will email you out a form to complete or call the office in the first 2 days. Email is [office@kestrel-tmet.uk](mailto:office@kestrel-tmet.uk)

## Items permitted in school

A labelled water bottle

Their PE kit in a bag, this will stay in school. There will be no swimming in the Autumn term.

Their lunch (if they are bringing from home) in a plastic container.

Appropriate weather clothing (raincoat, wellies, sunhat, gloves)

Their book bag – we have a risk assessed system for changing books

ALL reading books that they took before summer will be checked back in and teachers will be chasing any items outstanding. Please find these.

All items for junior children must fit into a small locker, no big bags permitted. A drawstring bag is the only bag that will fit and is ample size for PE kit and a book.

No stationery to be brought from home

No other items permitted without teacher/Senco approval.



## Clubs

You have received a letter from Mr Hansen outlining the clubs offer in the first half term. This is limited due to our strict risk assessment.

## Class Dojo and communication with school over summer

Class Dojo will not be in operation over summer. It will not be being checked so please do not put anything urgent on there. If you urgently need to contact school about a significant event or safeguarding concern, please use the [dsl@kestrel-tmet.uk](mailto:dsl@kestrel-tmet.uk) email. The school phone line and general email will open again on Wednesday 26<sup>th</sup> August.

### **Community events and parents in school**

We would normally be inviting you in for parent drop ins, parents evenings, badge assemblies and our big Diwali party. We will be watching guidance from the government for after October half term, but in the first half term we will not be able to welcome any of our community into school. We are looking at ways to stay connected virtually 😊

### **COVID -19 Guidance - School obligations**

Taking the above into account, the following principles will be followed:

- \*\* Children will remain with their class group throughout the day; minimising contact with other year groups
- \*\* Staff have been allocated to meet the needs of individuals both educationally and pastorally.
- \*\* Should the school need to close, due to low staffing levels, you will be informed via text, email, dojo and the school website
- \*\* If there is wet weather, the children will remain in their classrooms
- \*\* Breaktimes and lunchtimes have been staggered so that there are fewer children outside at a time. Each year group has been allocated a designated area of the grounds to support this.
- \*\* Assemblies will continue to take place in a digital format and be streamed into classrooms.
- \*\* All staff have received training and have been briefed in order to ensure they understand and can enforce the new routines and explain these to the children
- \*\* Time has been allocated to focus upon PSHE (mental health and wellbeing) in which children will have time to understand more about their feelings and develop mechanisms to cope with these.
- \*\* In younger year groups where Teaching Assistants work closely with children and for children who require additional support due to their Special Educational Needs, careful consideration has been given to children's support and adults' safety.
- \*\* The furniture in classrooms has been reconfigured to promote distancing as much as possible in line with new government expectations.
- \*\* Corridors and stairwells have been designated accordingly to promote safe movement and travel
- \*\* Children will be provided with a stationery pack. Labels will be provided to place names on key pieces of equipment so they know what they should use. Where equipment is handled by someone else, the disinfectant solution provided will be used to wipe down the equipment accordingly.
- \*\* Where we encourage free flow learning and self selection in Nursery, Reception and Year 1, we have clear risk assessment guidance in place for teachers to follow
- \*\* Children will be encouraged to wash or sanitize their hands regularly including when entering the classroom and continue to follow the "catch it, bin it, kill it" approach to coughs and sneezes as promoted. Sanitising units have been installed in every classroom.
- \*\* Rooms will be thoroughly cleaned at the end of the day and the premises officer on duty, throughout the day, will be cleaning communal areas

**All of our measures will be reviewed regularly and adaptations made to relax measures as deemed appropriate with government guidance**

## COVID -19 Guidance - Parental obligations

\*\* Your contact details must be up to date. If they are not, please email the school office immediately.

\*\*If your child is not exhibiting symptoms and doesn't need to self-isolate they must attend school on time every day.

\*\* If your child falls ill during the day and develops symptoms, they will be immediately brought to our quarantined area and you will be called to come and collect your child. You will need to do this immediately.

\*\* Parents must follow the site visuals for drop off and pick up. Please do not linger or congregate to allow free flow of people. At all locations, parents must follow social distancing guidance – this will be practiced on transition days in September.

\*\* If you want your child to have a packed lunch from home this must be brought to school with your child at the start of the day and must be kept in a plastic container or bag which can be wiped down. **Packed lunches will not be accepted into school during the day to minimise contact.**

\*\* Please provide your child with a clearly labelled water bottle as water fountains around the site have been turned off for use at break and lunchtime. Water will be available to refill bottles in classrooms

\*\* Parents will not be able to enter the school building without an appointment. If you need to speak with a member of staff in the morning, please be sure to follow social distancing instructions but also be aware that they are following the risk assessment and may not be able to do this. Please contact them on Class Dojo, but be aware that they will not reply until they get home as they have to leave the building to allow the cleaners to enter.

\*\* Communication with school needs to be via phone to the school office. We are limiting the access to the front office for safety of staff and to follow the one way systems with ease.

### **The health and wellbeing of our children and staff remains our number one priority.**

I hope the information above answers many of your questions. I would like to remind you of the possibility that this will change as the risk assessment is completed in the summer after full government guidance has been issued.

This information will be shared again prior to schools reopening in September and will be found on your allocated email and the school website for reference.

We look forward to welcoming your children back to school in the new academic year.

Yours Sincerely,

**Mrs Z Simpson**

Principal