



# KESTREL MEAD

## PRIMARY ACADEMY

Infant Site: Maidenwell Avenue, LE5 1TG  
Junior Site: Mundesley Road, LE5 1WE



Twitter: @kestrelmead

Facebook: @kestrelmead

Website: [kestrel-tmet.uk](http://kestrel-tmet.uk)

11<sup>th</sup> June 2020

Dear Parents and Carers,

*This letter hopes to outline how our home learning offer will look for the next four weeks and how we are willing you to get on board with us for some live online learning. I am not saying there will not be teething problems, there will. I am not saying that technology will never fail us, it will. But please take this in the spirit that we launch it and that is we are trying our very best to give our children the very best offer we can. It is a wordy letter. I will paste it into Class Dojo so those that require translation can get it from there. If all else fails, find the name of the person in your child's year group and give them a private message asking for help on Dojo.*

### Kestrel Mead home learning offer

Due to the success of Class Dojo, we are continuing with this. Please ensure you are connected. Ring school immediately if you need help with this. Our Dojo offer;

- Daily **Maths, English and Topic** challenges by their teacher and an **active challenge** by Joe and Hursh.
- Topic, English and Maths challenges will be given in a weekly format to assist parents in preparing for this. This will be posted on a Friday afternoon starting this Friday. Supporting documents may be posted daily.
- Year 6 will still be posting daily on Class Dojo to support their learning.
- Daily tasks will be set these for pupils in the morning. All tasks will be responded to daily by your child's class teacher.

### Kestrel Mead Live Learning Offer all pupils from Reception to Year 5

**This is an important part of ensuring that your child's education is not too heavily affected by the school closure and as such we expect all children to be accessing this. If you do not, we will be making follow up phone calls to enquire as to why.**

- The timetable is split into week A and week B and virtual lessons will alternate weekly between English and Maths.
- Our live learning offers means **that all pupils will get a 30 minute slot with teachers per day** (Mon to Thursday) where a virtual lesson will be conducted. **This virtual lesson will match the daily task on Dojo.**
- Each slot will have a maximum of 15 pupils invited
- **Each child will get the same slot for their focussed learning session every day and allocated by the teacher.** (see below) This is only subject to change if the parent communicates this with the teacher. **If you have more than one children trying to access live learning at the same time, with not enough devices, please alert the teacher leading it immediately to ask for a change in time.**
- There will additional sessions where attendance is optional. There will be a **weekly celebration on Friday at 9.30am** with the whole year group where the teachers will be sharing good news for the week. This session will have a large attendance and we ask pupils to mute themselves please.

### Year 6 Live learning Offer

- Year 6 need to accommodate 45 pupils within home learning – 4 x 'Virtual Bubbles' of up to 12 pupils
- There is an attempt to group the pupils as per their secondary groups/pairs.
- Pupils receive two live lessons per day: one focused on transition, one on Science which includes the statutory science elements of SRE, topic and preparing for the end of year celebration. We are **not** covering the elements of SRE that pupils can opt out. Any questions, please contact Miss Rehal on Class Dojo.
- Maths will be set and marked daily with designated time for feedback via dojo but with no 'live sessions' - Children will be expected to work on their maths work, spellings and reading with the support of the online videos and resources, during the morning when they are not within the virtual classroom
- Year 6 is not working on a two week timetable



### Small group and intervention work

- Some children will be invited to complete some small group and intervention work with a member of support staff co-ordinated by our Inclusion Leader, Miss Rowe.

### The practicalities – Reception to Year 5

**Monday 15<sup>th</sup>** – school will get live access to Teams with all of the pupil information. All pupils will be issued through Class Dojo private message with a child's email and password to enable them to access Teams. Try this out through the school website 'pupil' tab to see what Teams looks like. Or you can download the Teams app onto the device your child will be using and then you will be notified when your child's live learning is happening.

**Tuesday 16<sup>th</sup>/Wednesday 17<sup>th</sup>** – These days will be a 'set up', 'help me please' and 'hello' days. Try and log on at your correct time. Log in using the email address from Dojo and we will check connections and microphones. Once you have done this once you do not need to do this again. Fingers crossed we can help with any teething problems. Being on Class Dojo to communicate these issues is vital.

**Thursday 18<sup>th</sup>** – Attend your live learning session to agree the protocols of online learning, some ice breaker activities and to be ready for learning next week!

The following week – log in daily (Monday – Thurs) at your set time to learn with a teacher and some friends ☺

### Having difficulties

- For those on Dojo – please send a message to your year group teacher as per the grid on the other.
- For those not on dojo – emails will be sent to the parents with the log in details during the day Monday and Tuesday, ring the school office if you don't have this by 9am Weds.

### Live Learning Team – who to contact if you have any questions or need to change your child's times

<b>Live Learning contact</b>	Reception – Miss Elliot	Year 1 - Mrs Goulding	Year 2 – Miss Parris	Year 3 – Miss Hart	Year 4 – Mrs Prajapati	Year 5 – Miss Bowe	Year 6 – Miss Rehal and Miss Nixon	Interventions- Miss Rowe co-ordinating a team of up to 6 TAs
------------------------------	-------------------------	-----------------------	----------------------	--------------------	------------------------	--------------------	------------------------------------	--

To support you in this live learning offer, we will be posting out supporting **worksheets**. **Please do not ask your children to complete these before the sessions, they are to complete with the teacher DURING the session.**

### School are learning too...

Please bear with us. This is a new piece off technology we are only getting to see live on Monday.

- We are used to teaching in a much more dynamic 3D environment, so online is very strange.
- We are learning the skill of teaching, rather than presenting online.
- We may need to tweak the home school agreement as issues arise.
- We will take feedback before summer to enhance our offer after summer if an element of live virtual learning has to continue.
- As we say to the children – no mistake is bad as long as you learn from is... we are all learning together ☺

Thank you for your continued support, patience and dedication to your child's education and wellbeing

**Mrs Simpson and the staff at Kestrel Mead ☺**

### **Kestrel Mead Virtual Learning Agreement**

#### ***Parents will:***

- support the school's aim, policies and procedures regarding live online learning.
- take an interest in my child's school work and check the school's virtual learning environment regularly.
- know that during the session, the interaction should be between teacher and pupils only, just as it would be on school premises.
- support that normal classroom rules and ethos will be expected otherwise teachers will ask children to leave the virtual lesson or be removed
- contact the teacher privately on dojo and communicate with all staff at KeMPA in a respectful manner.
- communicate any concerns about their child and their education or well-being at school through the appropriate channels and not on social media or online forums.
- not record, take photographs, video or audio record members of staff or children involved in live learning. This would be a breach of our safeguarding procedures.
- have the choice as to whether their child's video is visible or not
- understand that teachers will record sessions for future reference and safeguarding purposes
- ensure the child has a suitable environment in order to carry out their work safely, quietly and effectively for example, hard surface for work
- ensure that my child is wearing appropriate dress
- familiarise themselves with the functions of Teams, including the privacy and mute settings.

#### ***Students will:***

- follow the timetable shared with them online. Parents should contact their class teacher if there is a problem with the designated time.
- try to complete all set work to the best of their ability.
- continue with their daily reading, learning spellings and learning times tables.
- respect other members in the online classroom meeting.
- be expected to follow KeMPA behaviour policy as they would in the school premises.
- be suitably dressed and located in a family room, not for example a bedroom.
- familiarise themselves with the functions of Teams, including the privacy and mute settings.
- remain safe online and consider E-safety at all times

#### ***Staff will:***

- use video conferencing, either with the year group, whole class or with smaller groups.
- have a minimum of three participants during a virtual lesson/meeting
- provide the best possible virtual teaching and learning opportunities.
- initiate all meetings, invite pupils in and ensure that all pupils have left before you close the session
- record sessions for future reference and safeguarding purposes and save these on S:drive/homelearning for DSL random daily inspection for safeguarding purposes.
- report any safeguarding concerns to the designated safeguarding lead in school.
- contact parents privately on dojo or via a phone call where necessary including and learning behavioural concerns.
- communicate any inappropriate behaviour or any interactions that are not conducive to class teacher and phase leader.
- consider and be sensitive to the needs of individuals and to any pupils who may be sensitive to certain topics or issues that may arise during video-conferencing sessions.
- outline their expectations during the first video-conferencing session (such as how do you ask a question). Subsequent sessions should include a brief reminder of the expectations and rules that keep pupils and staff safe online.
- be appropriately dressed and follow the staff code of conduct.
- ensure the safety of every child is given priority and that a caring, safe and supportive environment is provided that promotes learning and well-being.
- adhere to the school's behaviour policy as necessary and as they would in the school premises.
- support that normal classroom rules and ethos will be expected otherwise teachers will ask children to leave the virtual lesson or be removed
- familiarise themselves with the functions of Teams, including the privacy and mute settings.

**Within the staff professional code, they agree to abide by this document. Upon the acceptance and first entry into the Teams platform, this is parents and students making a commitment to this agreement.**