



Guide to Access Microsoft Teams for Remote Learning

1) Go to the school website - <https://www.kestrel-tmet.uk/>

2) Click on the 'Parents' tab at the top of the page



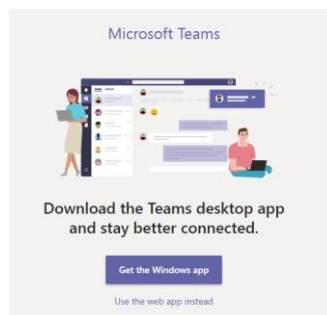
3) Click on 'Pupil Portal'



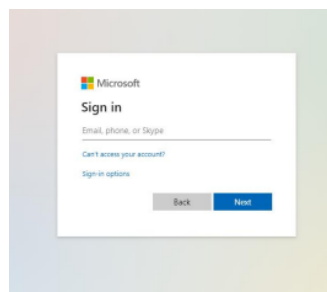
4) Click on 'Microsoft Teams'



5) Click on 'Use web app instead' if you do not have the Teams App



6) Sign in using the email address and password that are on your child's label (titled 'Remote Learning Log In Details')



7) This will open a different window and will take you to the Teams home page

8) Wait until it is your child's allocated time

9) Click 'Join' as soon as you see it

