

# School Ambassador Job Descriptions



**KESTREL MEAD**  
PRIMARY ACADEMY

## Sports Ambassador:

- To help the sports coach and sports apprentice to prepare equipment for lessons
- To help the sports apprentice to lead football at lunch times
- To be patient and encourage children to try
- To be a good role model to other children
- To help coach younger children
- To model techniques in PE to peers during input
- To always model and promote the character behaviours



## Library Ambassador:

- To make recommendations to children for books
- To organise and tidy books in the library
- To return books to the shelves from the returns box
- To help children to choose and find books
- To request quizzes for books that do not have them
- To always model and promote the character behaviours





## Reading Ambassador:

- To listen to children in lower year groups read either first thing in the morning, after lunch or during reading for pleasure slots
- To help them to decode words using their phonics skills
- To be patient and encourage children to try
- To model intonation and expression when reading aloud
- To help to explain tricky words
- To ask children simple retrieval questions
- To always model and promote the character behaviours

## Teacher PA:

- To use the teacher's job board to do small jobs
- To help all teachers around the school on a weekly basis
- To print out and retrieve copying from the photocopier
- To count out resources and distributing to classrooms
- To always model and promote the character behaviours





### STEM Ambassador:

- Help teachers to set up for science lessons and to help return resources to the science cupboard
- Help teachers to set up for DT lessons and enrichment days and to help return resources to the science cupboard
- To help the science champions to organise the resources
- To inform the science champions when we are running out of consumable items (e.g. batteries and bulbs)
- To be patient and encourage children to try
- To always model and promote the character behaviours

## Playground Ambassador:

- To learn playground games and teach these to children on the playground
- To help tidy away equipment at the end of playtime and lunch time
- To be a friendly face to children that are lonely and help them make/find friends
- To be a good role model to other children
- To always model and promote the character behaviours





## Lunchtime Ambassador:

- To help in the dinner hall to fill up jugs
- To help children to line up properly
- To monitor the puddings
- To encourage children to eat their lunch
- To be a corridor monitor and ensure that children are not coming in without a valid reason
- To always model and promote the character behaviours





## Assembly Ambassador:

- To help prepare for celebration assemblies by organising badges
- To hand out the correct badges to leaders to pin onto children
- To hand out the reading certificates to teachers as per newsletter
- To recap the Learnful lessons from the week
- To always model and promote the character behaviours



## Sticky Curriculum Ambassador:

- To distribute and collect CLS resources to the appropriate year groups
- To help teachers to source resources for art, history and geography
- To help teachers to return the resources to the correct places
- To help back work and cut out lettering (if needed) for memorable displays
- To always model and promote the character behaviours